



CONSTITUTION  
OF THE  
TENAFLY HIGH SCHOOL STUDENT ORGANIZATION

ARTICLE I Name

The name of this organization shall be THE STUDENT ORGANIZATION OF TENAFLY HIGH SCHOOL

ARTICLE II Purpose

The purpose of the Student Organization shall be (1) to encourage and promote harmonious relations between all members of the Tenafly High School community by providing a forum where students, faculty, and administration can express their opinions and make suggestions for the promotion of the general welfare; (2) to pass legislation with the above goal in mind; (3) to gain experience in responsible citizenship; (4) to facilitate effective communication between the student body and the faculty and administration.

ARTICLE III Membership

Section I. All current students of Tenafly High School are members of the Student Body.

Section II. All members are entitled to the following privileges:

- A. To vote or abstain from voting whenever called upon.
- B. To elect candidates for appropriate Class and S.O. positions.
- C. To run for a Class or an S.O position under the guidelines set forth by the S.O. Election Committee.
- D. To offer suggestions for the improvement of Tenafly High School's general well-being

ARTICLE IV

*Power of the Student Organization*

Section I. The powers of the Student Organization herein shall be vested in an elected body of representatives and officers. *This body shall be referred to as the S.O.* The S.O.

shall have the following powers to fulfill its purpose as stated in Article II of this Constitution:

- *To pass legislation to improve the general well-being of the school.*
  - To determine finance, allocate funds, and provide additional finance.
- To promote and establish any desirable and beneficial enterprises of the *Tenaflly High School community*.
  - To establish committees whenever is needed.
- *To provide input and consent on the appointment of vacancies and committee chairpersons.*
  - To make any by-laws of the S.O.
  - To impeach S.O. officers and representatives under the jurisdiction of the S.O.

I. *To approve and oversee all official clubs at Tenaflly High School.*

Section II. All actions of the S.O. shall be subject to the approval of the Principal of Tenaflly High School.

Article V  
Organization of the S.O.

Section 1. *The S.O. shall be composed of Student Organization officers and representatives.*

Section 2. *The S.O. Officers shall consist of a President, Vice President, Treasurer and Secretary and two Board of Education representatives (one senior and one junior).*

A. Duties of the S.O. Officers

1. The President shall,

a) *Set the agenda and preside over all S.O. meetings.*

b) Enforce observance of this constitution, rules of order, and the rules and regulations of the S.O.

c) Vote in the event of a tie.

**d) Manage and direct social media content and efforts on behalf of the S.O.**



e) Appoint and replace committee chairpersons with the input and consent of the S.O.

f) *Serve as a member of the Principal's Cabinet.*

2. The Vice President shall,

a) Fulfill any duties delegated by the President.

b) Serve as chairperson of the Principal's Cabinet and *set the agenda for all cabinet meetings.*

**c) Notify Principal's Cabinet members of all meetings.**

3. The Treasurer shall,

a) Keep written financial records of the S.O.

b) Handle the finances

c) Serve as chairperson of the S.O. Budget Committee.

4. The Secretary shall,

a) Record the minutes of the S.O.

b) Take notes of meetings and share with S.O. officers

**c) Notify all officers and representatives of S.O. meetings.**

**d) Maintain and update this Constitution and all By-Laws.**

e) Take attendance at S.O. meetings and advise the S.O. Advisor and President on encroachments of Section 3, Paragraph A, the duties of S.O. Representatives.

f) Fulfill any necessary correspondence of the Student Organization.

*5. Board of Education Representatives.*

1. Two elected Board of Education representatives, a junior and a senior, shall be retained by the S.O. as liaisons between the Tenafly Board of Education and Tenafly High School. Representatives shall,

a) Attend all S.O., Principal's Cabinet, and Board of Education Meetings.

b) Report pertinent affairs at S.O. meetings.



## B. Succession of the S.O. Officers

1. In the event that the President is unable to fulfill the duties outlined in Section 2 of this Article, the Vice president shall succeed as President.

a. There will be a new election for the Vice President

**2. If another officer is impeached or resigns (vice president, treasurer, secretary, BOE representative) then there will be a special election unless the impeachment/resignation occurs within four months of the end of their term. In the case of resignation within these final four months, the SO officers will appoint a new officer who will be confirmed with two-thirds approval of the SO representatives. If the SO representatives do not approve the officer, the current SO officers will continue in this manner until someone is inducted by these means.**

**If an officer is considering resignation, they are expected to give one week's notice of resignation to the current S.O. officers and advisor. They are expected to fulfill their duties as an officer within this period, providing sufficient time for their replacement.**

## C. Impeachment

1. The S.O. may impeach and remove S.O. Officers under S.O. jurisdiction following a three-fourths vote of its members.

a. The S.O. may impeach an officer for any behavior that the principal and/or S.O. officers find impeachable.

## **Section 3. A slate of S.O. Representatives shall be elected respectively to the four classes of Tenafly High School of 13 per class**

### A. Duties of the S.O. Representatives

1. Each Representative shall,

a) Represent his class in the S.O.

b) Notify the Secretary at least three days prior to an S.O. meeting should he be not attending.

c) Give input and advice specific to their class



d) Take part in the activities of the S.O.

#### B. Representation of the Classes

1. Each class shall be represented by a slate of S.O. representatives from that class and elected by the members of that class.
2. If the number of candidates running for the office of S.O. Representative in a given class is less than the number of homerooms in that class, then the representation of that class in the S.O. will be reduced.

#### C. Recall

1. A warning in some form shall be issued by the S.O. President and should an S.O. representative fail to attend two S.O. meetings without prior notification of the S.O. secretary, or fulfill the duties and responsibilities outlined in Paragraph A.
2. Following the formal warning of the S.O. President, a S.O. Representative may be recalled with two-thirds consent of the S.O.

Section 4. As per Article IV, Section 1 of this Constitution, the S.O. has the power to establish standing and temporary committees to effectively address specific issues. The President with the consent of the S.O. forms committees and appoints chairpersons to oversee each committee's functions.

#### A. **Typically**, there are four S.O. Standing Committees:

1. The Budget Committee (run by the Treasurer) shall distribute the S.O. funds to clubs after considering their requests.
2. The Election Committee shall prepare and oversee all class and S.O. elections
3. The House and Grounds Committee shall serve as a liaison between the S.O. and the maintenance staff
4. The Club Oversight Committee shall review and evaluate proposed club constitutions in order to present them to the S.O. for voting

B. Committees may be established in order to address a timely issue or specific task. Committees must be approved by the majority of the S.O. Officers as well as the S.O. advisor. Committees may be renewed by the S.O.

#### C. Duties of Committee Chairpersons



1. Prospective committee chairpersons shall be appointed by the S.O.

2. Committee chairpersons shall,

a. Be responsible for the activities of their committee.

b. Report to the S.O. and Principal's Cabinet on the actions of their committee at the request of the S.O. President and Vice President respectively.

#### D. Committee Membership

1. As per Article III, Section B of this Constitution, any student attending Tenafly High School may be chosen as a member of an S.O. Committee.

#### Section 4. S.O. Advisor

A. The duties of the S.O. Advisor(s) are to attend all S.O. meetings, and to inform the principal of the activities of the S.O. The role of the Advisor(s) is to advise, encourage and oversee S.O. matters. No administrative official may be an advisor. An S.O. Advisor must be approved by the S.O. before assuming their position.

### ARTICLE VI

#### *S.O. Meetings*

Section 1. The purpose of S.O. meetings is to create a forum in which elected representatives may discuss and subsequently vote on any new and old business applying to the students of Tenafly High School.

Section 2. Only S.O. Representatives have the power to vote in these circumstances

Section 3. **Under normal circumstances, the S.O. shall meet on a monthly basis.**

Section 4. **A majority of over 50%** elected S.O. Representatives shall constitute a quorum.

### ARTICLE VII

#### *The Principal's Cabinet*

Section 1. The Principal's Cabinet shall act as an advisory committee to the Principal of Tenafly High School. The Cabinet shall act as a further medium to convey the activities and sentiments of the Student Body to the administration.



### A. Organization of the Cabinet

1. The Principal's Cabinet shall be chaired by the S.O. Vice President as per the duties listed in Article IV, Section 2 of this Constitution.
2. The Principal's Cabinet shall consist of the Principal, Vice Principal, S.O. Advisor, S.O. President, S.O. Vice President, Class Presidents, Board of Education Representatives, and all appointed members.

### B. Appointed Members

1. Each Class President shall appoint a Student-at-Large from his respective class. The Student-at-Large should represent a unique perspective of his class and must attend all Cabinet meetings. The Student-at-Large cannot be a current class officer.
2. The Principal may appoint any student to the Principal's Cabinet.

## ARTICLE VIII Organization of the Class

Section 1. Each class shall have four elected officers. Classes shall be financially and operationally separate from the activities of the S.O.

### A. Duties of the Class Officers

The President shall fundraise for and organize the Prom and other class events, manage Olympics and represent his class inside and outside of the Principal's Cabinet.

The Vice President shall be second in command to the President and aid in all undertakings of the President. The Treasurer shall manage the funds of his class. The Secretary shall keep records of officer activities

Section 1. The Class officers may establish committees consisting of members of his class to accomplish specific tasks such as class fundraising or events.

### B. Impeachment

1. The Principal may permit the removal of a Class from office pending agreement to a recommendation made by the Class Advisor or two class officers.
2. There will be a new election to replace the officer

## ARTICLE IX Appropriation of S.O. Finances

Section 1. Appropriations of the S.O. funds may only be made following the approval of the S.O., the S.O. advisor, and the principal.



### A. Annual Student Organization Budget

1. *The S.O. Treasurer, upon information obtained through budget hearings, shall*

*prepare the Annual Budget of the Student Organization.*

2. Any S.O. chartered club or official student publication may receive funds from the S.O. upon submission of requested information to the S.O. Treasurer and attending its scheduled Budget Committee hearing and **getting approval.**

### B. Independent Fundraising

1. S.O. sponsored clubs, and student publications may hold fundraising campaigns to supplement funds appropriated by the S.O. Treasury.

2. No dues may be collected.

Section 3. Upon an inquiry by the S.O., a club may be deemed nonexistent **if it does not meet the criteria deemed necessary to be a club and does not have an active advisor who comes to all club meetings.**

### C. Reclamation of Funds

*1. Assets held by a club deemed nonexistent will revert to the S.O. Treasury*

a. If a club is inactive, they must revert funds given by the S.O. back to the S.O. If the club is active again within two years, they may reapply for funding without the one year waiting period.

## ARTICLE X

### *Elections*

Section 1. All students of Tenafly High School shall have the right to vote in S.O. Elections. **All students of a given class shall have the right to vote in that given class election. Voting it is not compulsory.** Seniors may not vote for S.O. Officers.

Section 2. Elections shall be held by secret ballot.

Section 3. The S.O. shall establish the specific requirements for election campaigns.

### A. Term Lengths

1. S.O. Officers, Class Officers and S.O. Representatives shall be elected for a term of one year.





2. Board of Education representatives' term length shall be two years.
3. Student-at-Large members appointed to the Principal's Cabinet by a Class President serve for a term of one year.

#### B. Election Days

1. Elections for S.O. Officers, Class Officers and Board of Education Representatives shall be held in the Spring.

2. S.O. Representative **elections after previous election results.**

3. Elections for freshman class officers and S.O. Representatives shall be held the following Fall.

#### ARTICLE XI Amendments

Amendments to the main body of the Student Organization Constitution may be made if approved by two-thirds of the S.O. By-laws may be amended by a simple majority of the S.O.

#### ARTICLE XII Ratification

A Constitution shall be considered ratified by the Student Organization following the approval of three-fourths of the **voting** S.O., three-fourths of the **voting** Student Body, and the Principal.

*Done in convention by the consent of the Representatives of the Student Organization, the Student Body, and the Principal of Tenafly High School, in the years two thousand and twenty and two thousand and twenty-one.*

*In witness whereof we have hereunto subscribed our Names,*

Dylan Weiss

President 2020-2021

Jonathan Tenenbaum

Vice President 2020-2021

Jonathon Glatzer

Treasurer 2020-2021



Luke Han

Secretary 2020-2021

Kira Baltaytis

Board of Education Representative 2019-2021

Jessica Lee

Board of Education Representative 2020-2021

Mr. James O. Morrison

Principal

Mr. Adam Rendell S.O.

Advisor

