Dear Parents and Guardians:

Whether you and your student are new to Tenafly High School or are returning for the next part of the journey, 2022-2023 promises to be a great school year. As principal of Tenafly High School, it is my pleasure to welcome everyone and direct you to invest time and attention to the items below, accessible on our website, to ensure a strong start.

All students will be issued new Chromebooks. Students are encouraged to use school-issued Chromebooks for all instruction. Also, all students are required to wear their student ID’s, on school-provided lanyards, in order to enter the building. Arriving at school without this will result in detentions.

Click here for the Opening Day Schedule 2022 and the THS Bell Schedule 2022-23.

Please take a few minutes and visit the district website at http://www.tenaflyschools.org and sign up for the following:

- **Blackboard Alert and Notifications**: to receive important school announcements including school closings.
- **Genesis Parent Portal**: Do not sign up for the Parent Portal if you have already signed up for it previously. Please be reminded that this is your portal, and your student should **NOT** have access. Also, please keep your contact information up to date. Please sign in to the Genesis Parent Portal, on a computer not a cell phone, to complete required permissions for your student. These forms are available now on the portal. Click on the *Forms* tab in the portal to acknowledge and authorize required permissions. You are required to answer with either a yes or a no to each permission question in order to have full access to the parent modules including your student’s schedule. Student class schedules will be released on the portal on August 26 at 10am. Once you have your student’s schedule, you can look up the class syllabus on the teacher’s webpage for materials needed. If a schedule is missing a course or an incorrect course is listed, students must submit a “Schedule Error Form” available on 8/26 at https://www.tenaflyschools.org/Page/18269. Once the form is submitted, the counselor will review. Counselors will be in the office beginning Monday, August 29. Please do not call or visit the school counseling office to request a schedule change.
The Tenafly High School homepage includes the following:

- Bell Schedule of A through E Days
- Lab Schedule
- Student Lunch (Cashless Swipe Card)
- District Announcements
- H.S.A. Website Link
- Tenafly High School Alumni Association Website link

**Important Documents** in the orange box on the left side contains the Tiger Q, Program of Studies and Attendance Policies.

The **Attendance Policies** are listed below. Please note, in the interest of school security, visitors will not be allowed into our building without a pre-set appointment and will be required to hand-in a driver’s license. We also do not accept any drop-offs by parents.

- Attendance Appeals Committee
- Bell Schedule
- Delayed Openings and School Closings
- Extended Consecutive Absences
- Make-up Work
- Maximum Absence Limits
- Religious Holidays
- Request a College Visit
- Request an Early Dismissal
- Requirement for Participation in School Activities
- Truancy and Class Cuts
- Verify a Late Arrival
- Verify an Absence
- Visitors

The Tiger Q student handbook and the Program of Studies contain the following:

- Academic Integrity
- Academic Integrity Referral
- Appeal Course Level Recommendations
- Dating Violence Reporting Form
- GPA Charts
- Grade Reporting for Full Year Courses
- HIB Reporting Form
- Individual Decision Time
- R-Rated Procedures
- Scheduling and Level Changes
- Sexual Harassment Policy
- Senior Parking Lot Contract
- Testing and Evaluation
- Transportation Waiver
- Substance Abuse;
- Use of Tobacco

Under the **Health Office**, following forms are available:

- COVID-19 information and protocols
- Field Trip Medical Form
- Health History Physical Form
- Medication – RX Administration Form
It is extremely important to ensure that medical forms remain current. Please contact the Health Office if you have any questions or concerns.

Visit the THS Calendar tab to access important dates and times. Please note the following upcoming THS dates:

- **Student Schedules:** available only through the Parent Portal on August 26
- **Parent Portal Permissions:** available now.

I wish you and your entire family a healthy, productive, and rewarding journey in the new school year.

James O. Morrison

Principal