



500 Tenafly Road, Tenafly, NJ 07670-1796

### Genesis Parent Portal Access Registration

The District of Tenafly uses the **Genesis Parent Portal** as a home-to-school communication system. Parents/guardians have the opportunity to view and monitor their child's attendance, class schedule, grades, as well as printing progress reports and reports cards.

*Please note: **None of the above are mailed or sent home with the student, they are only available on line.***

To register for this service, please sign and complete all the information requested below.

### ONE FORM PER FAMILY list all students you are registering

**Please print legibly**

Parent (Mother)/Legal Guardian's primary email address:  
this is required as it will become your LoginID: \_\_\_\_\_

Parent (Mother)/Legal Guardian Last Name \_\_\_\_\_ Parent (Mother)/Legal Guardian First Name \_\_\_\_\_

Relationship to the student(s) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Parent (Father)/Legal Guardian's secondary e-mail address (if different than primary)

Parent (Father)/Legal Guardian's primary email address:  
this is required as it will become your LoginID: \_\_\_\_\_

Parent (Father)/Legal Guardian Last Name \_\_\_\_\_ Parent (Father)/Legal Guardian First Name \_\_\_\_\_

Relationship to the student(s) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Student Last Name	Student First Name	Student Grade & School

Parent/Guardian Signature: \_\_\_\_\_

**Form should be submitted to the school secretary. Once your request has been processed, you will receive an e-mail with your login and password information.**