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October 16, 2020

Dear Tenafly Families,

This communication pertains to student schedules for the weeks of October 19 and October 26 and provides reminders and updates relevant to our schools.

The information included here is the most current information we have at the time of publication (midday Friday). ANY CHANGES TO ANY SCHEDULE AT ANY SCHOOL WILL BE COMMUNICATED TO YOU SHOULD THEY BE WARRANTED. Please continue to stay tuned to district/school notification via text, email, and our Tenafly Public Schools app.

Calendar-related Items:

- **TMS remains set to resume onsite instruction on Wednesday, October 21st.**
- **The Governor has ordered all public school buildings closed on Election Day, November 3rd. This day will be a full-virtual instruction day for all students.**
- **Schools are closed and there is no instruction during the virtual NJEA Convention, November 5th and 6th.**
- **We will follow an Early Dismissal Schedule on November 25th** as indicated on this year's school calendar.
- **All schools are closed for the Thanksgiving Holiday. There is no instruction on November 26th and 27th.**

The District-wide Daily Bell Schedule for October 19th - 23rd:

- **Elementary Schools (Gr. K-5, Paws, Cubs)**
 - Onsite Instruction Daily:
 - Cubs Program AM Session: 8:50am-11:30am
 - Cubs Program PM Session: 12:20am-3:00pm
 - PAWS Programs (at Stillman, Smith and Maugham): 9:00am-1:30pm
 - Kindergarten: 8:40am-1:10pm
 - 1st Grade: 8:40am-1:10pm
 - Hybrid Model:
 - 2nd - 5th Grades: 8:30am-1:30pm
 - AAA/BB week
 - Cohort A students report to school for in-person instruction on October 19th, 20th and 21st
 - Cohort A students participate virtually on October 22nd and 23rd; report to assigned Google classroom at the start time each day

- Cohort B students participate virtually on October 19th, 20th and 21st; report to assigned Google classroom at the start time each day
 - Cohort B students report to school for in-person instruction on October 22nd and 23rd
- Full Virtual Students in Cubs, Paws and Grades K-5 will continue to report to their assigned Google classroom at the start time each day.
- **Tenafly Middle School (Gr 6-8)**
 - All Students are Full Virtual October 19 and 20
 - Hybrid Model: October 21-23
 - 6th - 8th Grades: 8:25am-1:15pm; Students may arrive between 8:05-8:20
 - A/BB week
 - Cohort A students report to school for in-person instruction on 21st
 - Cohort A students participate virtually on October 22nd and 23rd
 - Cohort B students participate virtually on October 21st; report to assigned Google classroom at the start time each day
 - Cohort B students report to school for in-person instruction on October 22nd and 23rd
 - WIN (What I Need) Period for various activities: 2:15-3:15
 - See [TMS Daily Schedule](#) and the [TMS Cohort Calendar](#) for more information
 - Full Virtual Students in Grades 6-8 will continue to report to their assigned Google classroom at the start time each day on October 21-23.
- **Tenafly High School (Gr 9-12):**
 - Virtual "E" Day - October 19th
 - All students will learn virtually from home
 - 8:30 am - 3:11 pm
 - Hybrid Model: October 20th -23rd
 - Cohort "Tiger" report to school for in-person instruction on October 20th (A day) and October 22nd (C day): 8:05am - 1:04pm
 - Cohort "Tiger" students participate virtually on October 21st (D day) and October 23rd (B day): 8:05am - 1:04pm
 - Cohort "Pride" students report to school for in-person instruction on October 21st (D day) and October 23rd (B day): 8:05am - 1:04pm
 - Cohort "Pride" students participate virtually on October 20th (A day) and October 22nd (C day): 8:05am - 1:04pm
 - See [Schedule on the THS Website](#) for more information
 - THS Full Virtual Students will continue to report to their assigned Google classroom at the start time each day.

The District-wide Daily Bell Schedule for October 26th-30th:

- **Elementary Schools (Gr. K-5, Paws, Cubs)**
 - Onsite Instruction Daily:
 - Cubs Program AM Session: 8:50am-11:30am
 - Cubs Program PM Session: 12:20am-3:00pm
 - PAWS Programs (at Stillman, Smith and Maugham): 9:00am-1:30pm
 - Kindergarten: 8:40am-1:10pm
 - 1st Grade: 8:40am-1:10pm

- Hybrid Model:
 - 2nd - 5th Grades: 8:30am-1:30pm
 - AA/BBB week
 - Cohort A students report to school for in-person instruction on October 26th and 27th
 - Cohort A students participate virtually on October 28th, 29th, and 30th; report to assigned Google classroom at the start time each day
 - Cohort B students participate virtually on October 26th and 27th; report to assigned Google classroom at the start time each day
 - Cohort B students report to school for in-person instruction on October 28th, 29th, and 30th.
- Full Virtual Students in Cubs, Paws and Grades K-5 will continue to report to their assigned Google classroom at the start time each day.
- **Tenaflly Middle School (Gr 6-8)**
 - Hybrid Model:
 - 6th - 8th Grades: 8:25am-1:15pm; Students may arrive between 8:05-8:20
 - AA/BBB week
 - Cohort A students report to school for in-person instruction on October 26th and 27th
 - Cohort A students participate virtually on October 28th, 29th, and 30th; report to assigned Google classroom at the start time each day
 - Cohort B students participate virtually on October 26th and 27th; report to assigned Google classroom at the start time each day
 - Cohort B students report to school for in-person instruction on October 28th, 29th, and 30th.
 - WIN (What I Need) Period for various activities: 2:15-3:15
 - See [TMS Daily Schedule](#) and the [TMS Cohort Calendar](#) for more information
 - Full Virtual Students in Grades 6-8 will continue to report to their assigned Google classroom at the start time each day.
- **Tenaflly High School (Gr 9-12):**
 - Virtual "E" Day - October 26th
 - All students will learn virtually from home
 - 8:30 am - 3:11 pm
 - Hybrid Model: October 27th - 30th
 - Cohort "Pride" report to school for in-person instruction on October 27th (A day) and October 29th (C day): 8:05am - 1:04pm
 - Cohort "Pride" students participate virtually on October 28th (D day) and October 30th (B day): 8:05am - 1:04pm
 - Cohort "Tiger" students participate virtually on October 27th (A day) and October 29th (C day): 8:05am - 1:04pm
 - Cohort "Tiger" students report to school for in-person instruction on October 28th (D day) and October 30th (B day): 8:05am - 1:04pm
 - See [Schedule on the THS Website](#) for more information
 - THS Full Virtual Students will continue to report to their assigned Google classroom at the start time each day.

Technology Update - New Website Launch!

We have relaunched the Tenafly Public Schools website and are excited for the user-friendly experience its design, features and upgrades will ultimately offer.

Work on this remains underway and we have a lot more coming to all sections of our website. We will continue to further update and enhance this work, especially with the implementation of the new technology personnel who will be contributing to its management and maintenance to ensure consistency and user-ease.

We will be moving away from a design that is primarily text to one that is primarily images. Our goal is to follow the trend of current social media towards a more picturesque site, having multiple images on the sites which, when hovered over, provide textual information and/or links to such information.

We hope you enjoy the updated version, and we appreciate your patience and support as we continue advancing this project.

Geissinger Track: Information Related to Public Use

Currently, the Geissinger Track is closed for public use due to the closure of all Municipal recreation facilities as a result of the recent COVID-19 outbreak. This closure ensures alignment between the municipality and the schools in containing the spread of COVID-19 by limiting public access and non-school sponsored group athletic gatherings during the municipal closure.

Upon the re-opening of Municipal facilities, Geissinger Track will be closed daily, Monday-Friday from 7:30 am until the completion of the last athletic event or practice. Generally, our THS athletic activities conclude at approximately 8:15pm on nights of practices and approximately 9:15pm (or later) on nights of games.

On Saturdays, the anticipated closure of the track will extend from 7:30am until the conclusion of the last HS Event at approximately 1:30 pm. The track will remain open for the duration of the weekend upon the completion of the last THS event.

Additionally, for public convenience, we have posted these anticipated hours on signage on all entrance points throughout the complex. All relevant information is also posted on the [Main Page of the THS Athletics Website](#).

Overview of the Anticipated/General Hours for the Geissinger Track:

- Mon-Fri: Closed from 7:30am – 8:30pm (unless still in use for HS games)
- Saturday: Closed from 7:30am – approx. 1:30pm (unless still in use for HS games)
- *Sunday: Dawn – Dusk

* Any HS use on Sunday will be noted on the website information, as well as posted on Social Media.

Follow Tenafly Athletics on Twitter @GoTigersTHS and on Instagram @tenaflyathletics

Exciting News!

Congratulations to THS student Varya Kluev for being selected as the winner of *The New York Times'* "2019 Personal Narrative Contest." You can read more about this in [the NY Times Column, "Annotated by the Author"](#)

Well-done, Varya, and the THS English department!

Full-Virtual Program Students Seeking Onsite Instruction

Any student seeking to transition to onsite instruction beginning on/after October 19, 2020 should have his/her parent/guardian complete [this form](#).

Celebrating Halloween in Healthy and Safe Ways

It is our hope that all children of Tenafly celebrating Halloween may do so in fun, safe and healthy ways. Although the traditional annual parade event at our elementary schools will not take place this year, classroom festivities will be planned to celebrate the holiday in our schools in ways that continue to support the practices of health and safety we have in place.

To assist families with planning for how they might enjoy the day of Halloween - Saturday, October 31, 2020 - Please see the attached [Halloween Celebration Guidance](#) from the NJ Dept of Health

Reminder about the District's Role in Contact Tracing and Quarantine

At the TBOE Board meeting on October 13, the presentation "Responding to COVID-19: An Inside Look at the Processes of the Tenafly Public Schools" was offered to give an overview of how the district is handling reports of COVID-19 in our schools. This presentation can be viewed in the video of the meeting. It is available on our website at <http://librarymedia.net/board-of-education-october-13-2020>

Reminder: Protecting Yourself and Others After School Hours

The health and safety practices in place in our schools will remain most effective if they are practiced at home and while out in the community:

- ***Wear face coverings at all times when outside of your home***
- ***Practice social distancing both indoors and outside***
- ***Keep personal interactions to small groups of others who are also practicing safe habits***

As students exit from school premises after dismissal and enjoy time playing with friends in the cool autumn air, especially while on our school playgrounds, faces should remain covered and social distancing should be continued. **We thank parents and guardians for enforcing these practices as a means of continuing the work done by our staff during the school day. We appreciate your help in keeping our schools safe and available for onsite learning.**

Daily Symptom Tracker System

Thanks to all for your continued cooperation with completing the Daily Symptom Tracker on days that your child reports to school.

Please remember that this system is part of the entry process for days your child reports onsite. We take this system seriously and expect that it has become part of your routine if your child reports onsite for school. Thank you for reading each question/statement carefully and answering honestly.

FAILURE TO SUBMIT THIS INFORMATION MAY RESULT IN YOUR CHILD'S EXCLUSION FROM SCHOOL. If the link expires prior to your completion OR if you are experiencing technical difficulties, BE SURE TO FOLLOW THE ALTERNATIVES FOR HEALTH ATTESTATION LISTED HERE.

We remind you that any child who is symptomatic and not permitted to participate in onsite instruction on a given day may always choose to participate virtually. Please be sure to notify your school.

Parents/Caregivers: Remember that the link to the form that you receive in your email will expire at 8am daily. After that time, you will need to have your *Student ID number handy and go to the school website:

- Find the Icon on the "Popular Links" bar
- Click "Symptom Tracker"
- Click on "Student"
- *You will then be prompted to enter your child's student ID number
- You will then receive access to the form.

*Your child's student ID # may be found in our Genesis System:

- Log In to Genesis
- Look Under Student Data > Summary tab
- Student ID is listed under the student's name, to the right of the school name

Alternatively, should you encounter an issue with technology that prohibits you from accessing the electronic system:

- Go to the Homepage of your School Website
- You will find a printable version of the health attestation form
- Complete this form, sign, and have your child present at the time of arrival.

The paper form should only be used in select situations, as the electronic version of the form is our standard process for reporting daily symptoms of students and staff.

The electronic Daily Symptom Tracker link will always be sent to the primary email address connected to a student in our Genesis Portal. If you wish to have the daily link to this form sent to a different email address:

- EDIT your primary email under the CONTACTS tab in the Parent Portal:
- The email entered as the "HOME EMAIL" for "GUARDIAN 1" is the email that will receive the link to the Daily Symptom Tracker form as well as all other school/district communications.
- Remember, this change will result in all school/district communication being sent to the updated email listed in "GUARDIAN 1."

TPS Administrators/Faculty/Staff: Remember that the link to the form that you receive in your email will expire at 8am daily. After that time, go to the school website:

- Find the Icon on the "Popular Links" bar
- Click "Symptom Tracker"
- Click on "Staff"
- *You will then be prompted to enter information
- You will then receive access to the form.

Questions/Concerns

If you have any questions or concerns related to your child, please check the school/teacher websites for helpful information. If you cannot find what is needed, then contact your building principal. They are here to help you and can be reached at:

- Mackay School - hchizzik@tenafly.k12.nj.us
- Maugham School - jferrara@tenafly.k12.nj.us
- Smith School - dgeorge@tenafly.k12.nj.us
- Stillman School - glander@tenafly.k12.nj.us
- Tenafly Middle School - jfabbo@tenafly.k12.nj.us
- Tenafly High School - jmorrison@tenafly.k12.nj.us

If there is anything our technology team can help you with, do not hesitate to contact them via email at techsupport@tenafly.k12.nj.us. Additionally, parents/caregivers can continue to find recordings of technology trainings, as well as technology resources, on the [Parents Tab](#) of our website.

Stay connected with us on social media! Follow us on Twitter @TenaflySupt and on Instagram @tenaflypublicschools

Wishing you all a wonderful, safe, and healthy weekend.

Yours in Education,

Shauna C. DeMarco

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Superintendent
Tenafly Public Schools