



ANDROID USER EMAIL SET UP

1. **Settings > Accounts > Add Accounts > Exchange**

2. **Enter full Tenafly email address > Set Up Manually**

3. **Email: Should be already auto filled**

4. **Password: Enter network password**

5. **Client Certificate: None**

6. **Domain\Username: tps\username (NO @tenafly.k12.nj.us at the end)**

7. **Server: mail01.tenafly.k12.nj.us**

8. **Security Type: SSL/TLS**

****Not sure if the order and wording is exact on other Android phones. Other phones might prompt what data to sync and for how long. It will use whatever is the default mail app on the phone (Gmail, Samsung Email, etc.)**